

# ACTION FORM BRYAN CITY COUNCIL

<b>DATE OF COUNCIL MEETING:</b> 11 May 2004	<b>DATE SUBMITTED:</b> 21 April 2004
<b>DEPARTMENT OF ORIGIN:</b> Planning & Devl.	<b>SUBMITTED BY:</b> Beth Wilson

<b>MEETING TYPE:</b>	<b>CLASSIFICATION:</b>	<b>ORDINANCE:</b>
<input type="checkbox"/> BCD	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING
<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> STATUTORY	
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REGULAR	

**AGENDA ITEM DESCRIPTION:** Consider approving grant request for façade improvements from Camarino Serrato for the property located at 410 North Main, in the amount \$4,175.00 of to be paid from the Downtown Improvements Program.

**SUMMARY STATEMENT:** The owner of 410 North Main Street, Camarino Serrato, requested a \$4,175.00 grant for improvements to the building's Main Street Facade including the installation of wood clad half round windows, the installation of a wood framed door and storefront window, canopy repairs, and the re-painting of the brick façade. Estimates for the proposed improvements submitted by the applicant are \$8,350.00 and \$7,850.00. As required by the program guidelines, 410 North Main Street received a Certificate of Appropriateness from the Historic Landmark Commission for the above listed improvements on 14 April 2004.  
 If this request is approved, the remaining unencumbered DIP funds for FY04 would be \$159,588.07.

**STAFF ANALYSIS (For Ordinances or Regular Agenda Items):**  
**A. PROS:** Awarding this grant request would be in keeping with the Council identified Strategic Initiative and the recommendations of the Downtown Bryan Master Plan.  
**B. CONS:** As identified when the Downtown Improvements Program was adopted, the grant requires the expenditure of public funds.

**STAFF'S RECOMMENDATION:** Staff has reviewed the request, finds that it meets the requirements of the Downtown Improvements Program, and recommends approval of this grant.

**ALTERNATIVES (In Suggested Order of Staff Preference):**

1. Modify amount of grant request.
2. Deny request for grant funding.

**ATTACHMENTS:**  
 HLC Staff Report

**FUNDING SOURCE (Where Applicable):** Downtown Façade Improvements Grant Program, FY04

**APPROVALS:** Joey Dunn, 4-21-04; Hugh R. Walker, 04/23/2004

**APPROVED FOR FUNDING: CHIEF FINANCIAL OFFICER** Kathern Davidson 04/29/2004

**APPROVED FOR SUBMITTAL: CITY ATTORNEY** Michael J. Cosentino 4-30-04

**APPROVED FOR SUBMITTAL: CITY MANAGER** Mary Kaye Moore 4/30/04

## **HLC STAFF REPORT**

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Certificate of Appropriateness for 410 North Main

### **CASE SUMMARY**

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CASE:	Exterior Alterations
DATE OF REPORT:	06 April 2004
HLC MEETING DATE:	14 April 2004
PREPARED BY:	Beth Wilson
STAFF RECOMMENDATION:	Approval

### **SITE DATA:**

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APPLICANT:	Camarino Serrato
SITE LOCATION:	410 North Main
DISTRICT:	none
ZONING & LAND USE:	DT-N; Vacant

### **ANALYSIS OF ISSUES:**

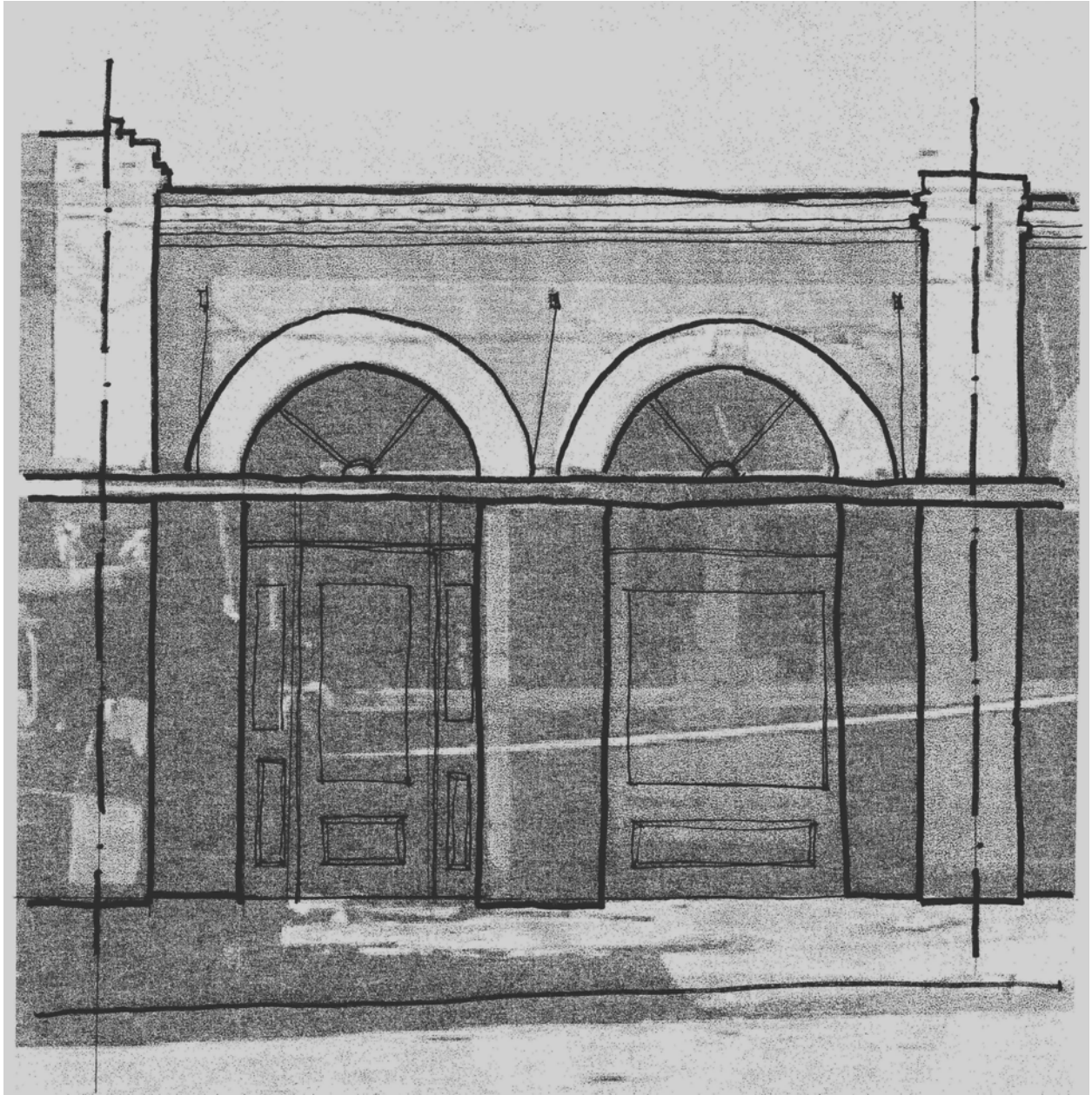
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The owner of 410 North Main is applying for a grant through the Downtown Improvements Program. Although this property is not within the boundaries of the Downtown Historic District, the program requires the approval of the Historic Landmark Commission prior to Council consideration of the grant request.

The following exterior alterations are proposed:

- Install two half-round painted wood framed transom windows within the existing arches. Proposed transom windows are to be similar to those located at the adjacent building, 408 North Main, however the owner proposes to install a sheetrock wall directly behind the transom windows for security.
- Install a new 3'-0" painted wood entry door with 1'-0" side-lights on either side within the existing southern opening.
- Install a new 5'-0" (approximate) wood framed fixed glass window with a painted wood raised panel below within the existing northern opening.
- Repair and re-paint brick façade.

Staff recommends approval for these requests.



410 North Main Proposed Improvements